

**TIDDINGTON WITH ALBURY PARISH COUNCIL**  
**Monthly Meeting**  
**Monday 7 March 2011, 8.00pm at Tiddington Village Hall**

**MINUTES**

**Present:** Mr J Nowell-Smith (Chairman and District Councillor), Mrs E Horne, Mrs Z Knight, Mr B Price Mr K Field, Mr K Poyser (clerk) and one member of the public.

1. **Apologies:** Mrs C Draper, Mr D Turner (County Councillor).
2. **Declarations of interest:** Mrs Horne declared an interest re the Lantern Service Station and Mr Nowell-Smith declared an interest in the planning application re Church Farm Cottage, Albury and Mr Field and Mrs Knight declared interests in the planning application re 24 Albury View, Tiddington.
3. **Approval of previously circulated minutes:**  
The minutes were approved and signed with three minor amendments.
4. **Matters arising from previous minutes:**
  - a. Footpath/pelican crossing in village. Letter sent to SODC re S106 Agreement Oxford Belfry Hotel. No further correspondence received. Clerk to write to SODC under Freedom of Information Act to ask if there is a general fund of S106 monies and if so, how much is held. Also to ask David Turner if he is allocated any monies to be spent at his discretion by County Council. To be on agenda for next meeting.
  - b. Lantern Service Station – Enforcement order, building activity etc. Any further developments. Appeal has been lodged by applicant. Clerk to write letter of support for residents, to be in hands of SODC by 8 April. To be on agenda for next meeting.
  - c. Bus shelters in Tiddington and at Milton Common – report re any repair/maintenance work needed/done. Bus shelter grant scheme. No satisfactory reply received yet. Clerk to chase up. To be on agenda for next meeting.
  - d. Progress re repair/replacement of damaged manhole covers. No work undertaken to date. Clerk to chase up. To be on agenda for next meeting.
  - e. Progress re repainting of gates at approaches to Tiddington and Milton Common. Clerk has been informed verbally that there is no chance of County Highways undertaking this work.
  - f. Progress re requests for repairs to potholes. No progress. Clerk to continue to ask for work to be done. To be on agenda for next meeting.
  - g. Oil group buying- discussion/action/implementation. People from Tiddington are signing up. Mrs Draper to coordinate when 20 or so from Tiddington/Albury have signed up. To be on agenda for next meeting.
  - h. Subsidence on A418 – any progress following reporting of matter to Oxfordshire Highways. No progress. Clerk to pursue. To be on agenda for next meeting.
  - i. Feedback from Police following disturbance in Albury View in February. Any further action. Clerk to contact Kym Gunning from housing association and invite her to attend April or May Parish Council meeting.
  - j. Arla Dairy Foods – any developments re proposed development at Aston Clinton. Possible traffic impact. Nothing further to report. To be on agenda for next meeting.
  - k. Poor state of grounds at Cromwell Rise adjacent to Oxford Belfry/Lassco. To be on agenda for next meeting.
  - l. Running water at lower part of Sandy Lane. Clerk to pursue. To be on agenda for next meeting.
  - m. Parish Plan – Invitation to speaker re possible implementation. Chairman to contact Anton Nath and invite him to Parish Council meeting. To be on agenda for next meeting.
  - n. Boundary Commission – views (if any) invited by 3 April. Councillors do not agree with reducing numbers of County Councillors and giving increased workload to remaining County Councillors. Clerk to make views known to Boundary Commission.

**6. Planning matters (item taken to give applicant present opportunity to hear discussion of application earlier in meeting than would otherwise be the case).**

P11/W0091 – Lantern Service Station, London Road, Milton Common – Erection of 1.8m palisade fence on frontage at gates. Refuse – would cause poor visibility. Proposal not in keeping. Obstruction of right of way.

P11/W0219 – 24 Albury View, Tiddington – Provision of pitched roof to an existing garage. Erection of porch, front extension and rear extension. Approved.

P11/W0221 (Minor) – Church Farm Cottage, Albury – Replacement residential dwelling. (Applicant, Mrs J Farnborough-Brown was present). Approved.

**5. Open discussion**

Mrs Horne reported that traffic signs at A418 end of Sandy Lane have been damaged. Clerk to report to County Highways. To be on agenda for next meeting. Mrs Knight said that copy date for Newsletter is 20 March. The annual Parish Meeting is to be on Monday 9 May. A supply of blue rubbish/litter bags is needed for Litter Blitz on 9 April. Clerk asked to contact Environmental Services re litter tipping around village.

**7. Correspondence**

CPRE AGM Thursday 7 April.  
Wheatley Park School OFSTED Report. – Put in wallet.

**8. Financial matters**

Discussion re bus tokens. After some discussion it was decided that the Parish Council would discontinue the purchase of bus tokens. Proposed Mr Price seconded Mrs Horne.  
Review of Standing Orders. To be on agenda for next meeting.  
Street party and commemorative mugs for Royal Wedding. Discussion/budget. Proposed that 108 mugs be ordered and if demand exceeds that figure, Mr Stratton will come back to the Parish Council for proposition to place further order. Proposed Mr Field seconded Mrs Horne.  
Newsletter Editor's Expenses March 2010 – February 2011 £132.13. Proposed Mr Field seconded Mrs Horne.  
Clerk's salary – PAYE regulations. Clerk informed Council of mandatory need to register with HMRC for PAYE Scheme.  
Internal Audit – Annual review of effectiveness of internal audit. The document was discussed, reviewed and approved. Copy to be attached to minutes. Proposed Mrs Horne seconded Mr Price.  
Oxford Green Belt Network subscription £15.00. Proposed Mrs Horne seconded Mrs Knight.  
Bus shelter maintenance agreement re shelter at the Fox PH (eastbound) A418 Tiddington. Clerk to seek clarification re agreement and to be on agenda for next meeting.

**9. Date of next meeting**

Monday 4 April 2011.

There being no further business the meeting closed at 9.35 pm.