

Monthly Meeting
Monday 6 June 2011, 8.00pm – at Tiddington Village Hall

MINUTES

Present: Mrs E Horne (Chairman), Mr J Nowell-Smith, Mrs Z Knight, Mr B Price, Mr K Field, Mr S Harrod (District Councillor), Mr K Poyser (clerk), two members of the public and PCSO Dawn Hunt.

1. **Apologies:** Mrs C Draper and Mr D Turner (County Councillor).
2. **Declarations of interest:** Mrs Horne declared an interest re the Lantern Service Station.
3. **Approval of previously circulated minutes:**
The minutes were approved and signed, subject to correction of numbering.
4. **Matters arising from previous minutes:**
 - a. Footpath/pelican crossing in village – Work has started on the footpath. David Turner expected to report re Pelican Crossing when next present.
Clerk has had on site meeting with officer from County Highways and discussed with/showed him matters dealt with under b-g below.
 - b. Progress re repair/replacement of damaged manhole covers. Clerk reported that representative from Highways was endeavouring to ascertain provenance for damaged manhole cover in Sandy Lane.
 - c. Running water at lower part of Sandy Lane. Clerk has shown problem to representative from Highways.
 - d. Progress re repainting of gates at approaches to Tiddington and Milton Common. Clerk has been informed that work will be undertaken 'during next 28 days'. Nothing has yet happened.
 - e. Progress re requests for repairs to potholes. Representative from Highways has been shown potholes by Clerk and has marked some for action.
 - f. Subsidence on A418 – representative from Highways informed Clerk that not bad enough to receive attention.
 - g. Damage to road signs at A418 end of Sandy Lane. Clerk informed that this will be attended to.
 - h. Bus shelters in Tiddington and at Milton Common – Bus shelter grant scheme. Request for financial assistance made to Q Hotels. Clerk to chase up reply. No further requests for grants are being accepted by OCC. David Turner has said that he would pursue this matter.
 - i. Bus shelter maintenance agreement. Clerk said that would leave this matter for Council to make running.
 - j. Poor state of grounds at Cromwell Rise adjacent to Oxford Belfry/Lassco. Clerk has reported this to Q Hotels, but has not had response. Will make further contact.
 - k. Signage re speed limits in Milton Common – David Turner had said at previous meeting that he would pursue this matter.
 - l. Progress in relation to Community Led Plan – A5 size posters to be obtained from Parchments. 280 fliers to be obtained from ORCC.
5. **Open discussion - PCSO Dawn Hunt** – PCSO Hunt reported that NAG has been dissolved. The policy now is to attend Parish Council meetings in order to get a feel for what is happening in communities. She reported that there had been 8 reported crimes in Tiddington during the period 1 January to 31 May 2011.
Mr Harrod gave his report re matters relating to SODC, including new recycling bins for town centres in South Oxfordshire, the opening for the season of the outdoor heated swimming pool in Crowmarsh Gifford, the appointment of a consultant to review the recent parish elections and the AV referendum, and the search for Olympic torch bearers. Councillors asked Clerk to make recommendation for Alan Stratton.
Mrs Knight said that more advertisers are asking to pay by BACS. Clerk said that he was arranging to receive monthly bank statements under new mandate arrangements, which would help track payments received.
Mr Nowell-Smith voiced some reservations regarding roof elevations of garage building currently being constructed in Albury.

Mr Stratton reported sales of 30 Royal Wedding mugs and handed over £225.00 to be paid into bank by Clerk.

Mr Stratton is reviewing remedial work on play area.

Mr Field reported that he will be seeking reimbursement for repair to water tap in Albury View. To bring account for payment to next meeting. Budget of £120.00 proposed Mrs Knight seconded Mr Nowell-Smith.

The state of the road at Draycot corner is dangerous. Clerk to report to County Highways.

6. Planning matters:

P11/W0510/EX – Oxford Belfry Hotel – extension of time to implement planning permission P07/W1416 – Construction of new 2 storey staff accommodation building and storage buildings to replace existing. Granted.

7. Correspondence:

Mrs Nowell-Smith – request for erection of notice board for Parochial Church Council adjacent to Parish notice board in Tiddington – Discussion ensued and there was general agreement that would be fitting to pursue idea of notice board to mark Queen's 60 years as monarch in 2012. Could be an item to come out of Community Led Plan.

8. Financial matters:

a. Approval of Annual Accounts/ Annual Return. The Clerk presented the completed Annual Return and Compliance Statement, together with the signed off Internal Audit Report. Approval of the Annual Return and Compliance Statement were proposed by Mr Price and seconded by Mr Nowell-Smith. The Annual Return and Compliance Statement were duly signed by the Chairman and Responsible Officer.

b. Clerk's salary £257.18 (net of PAYE). Proposed by Mr Field seconded by Mr Price.

c. Collector of taxes £64.30 (PAYE). Proposed by Mr Field seconded by Mr Price.

d. Tiddington Village Hall – contribution to cost of entertainment – royal wedding event £400.00. Proposed by Mrs Knight seconded by Mr Nowell-Smith.

e. Suffolk ACRE Services insurance premium £366.35 (2010 premium £336.84 – insce premium tax increased from 5% to 6% with effect from 4 January 2011). Proposed by Mr Field seconded by Mrs Knight.

f. M Wise – hedging and tidying playing field £48.00. Proposed Mrs Knight seconded Mr Nowell-Smith.

g. Parchments of Oxford – Printing Newsletters £352.80. Proposed Mr Field seconded Mr Price.

h. New Bank Mandate Forms – It was resolved that the authorised signatories in the current mandate for the accounts detailed in section 2 of the mandate, be changed in accordance with section 5 thereof.

9. Date of next meeting

Monday 4 July.

There being no further business the meeting closed at 9.35 pm.